

INVITATION TO BID

The Court of Appeals, Western District, 1300 Oak Street, Kansas City, Missouri is accepting bids on the items listed below:

Printers/Scanners

Model		Defects	Item #
Xerox Documates 510	scanner (9 years old)		43
Microtek ScanMaker V6	scanner (10 years old)		42
Canon Printer Pixma MP780			36
HP Laserjet 6P	printer (13 years old)		44
HP Laserjet 6P	printer (13 years old)		45
HP Laserjet 5P	printer (13 years old)		32
HP Deskjet 612C	color printer (10 years old)		38
HP Laserjet 1200	printer	Pick up roller worn out	39
HP Laserjet 1200	printer		37

Laptops/Laptop holders

Product Serial #	Court ID	Defects	Item #
Inspiron 5150 - Laptop & power supply	2147	*no hard drive, no power supply – broke mouse	31
Inspiron 5150 – laptop	2149		34
Inspiron 5150 – laptop and power supply	2146		33
Inspiron 5150	2150		35
Laptop holder			46
Laptop holder			47

Miscellaneous

Item	Description	Court ID #	Item #
1826	Computer desk		8
APC Smart UPS 1400	uninterrupted power supply (10 years old)	1798	41
Heater		187	28
Lamp		218	40
Heater		485	30
Heater		576	48
Heater		249	29
Heater			49
File Cabinet	gray	345	1
File Cabinet	gray	346	2
File Cabinet	tan	386	27
File Cabinet	green	419	7
File Cabinet -5 drawer	green	440	3
File Cabinet	green	424	6
File Cabinet	green	432	4
Chair	green back	784	25
Chair	Burgundy	1178	17
Chair	Burgundy	1647	23
Chair	gray	1656	14
Chair	blue/grey	2077	22
Chair	grey	2079	24
Chair	grey	2082	19
Chair	black	2115	10
Chair	grayish red	2085	21

Chair	blue	2087	13
Chair	grayish red	2089	15
Chair	grayish red	2093	11
Chair	black	2094	18
Chair	blue	2096	16
Chair	grayish red	2097	12
Chair	blue	2102	20
Chair	black	2116	9

(ALL ITEMS ARE PURCHASED AS IS AND BID ON SEPARATELY BY #.)

A separate bid sheet must be prepared for each item. These items may be viewed at the above location from 9:30 a.m. until 3:00 p.m. beginning January 23rd until 11:30 a.m., January 26th. The sealed bids must be received in the Clerks office at the Court of Appeals building, 1300 Oak St., Kansas City, MO. 64106, no later than 12 noon, Friday, January 27, 2012.

You may submit the SEALED written bid by mail or by dropping it off at the Clerks office in the Appellate Court building at the above address. All bids will be opened by 2:00 p.m. on Friday January 27, 2012. (IF NECESSARY, THE JUDGES ON THE COURT WILL DETERMINE IF THE BID IS ACCEPTABLE). If accepted the highest winning bidder will be notified by a telephone call or in writing. The successful bidder must remove the items from the Court building on or before 1:00 p.m., February 2, 2012.

PLEASE SUBMIT YOUR **TYPEWRITTEN OR PRINTED** BID IN THE FOLLOWING FORM:

NAME OF BIDDER_____

ADDRESS OF BIDDER_____

TELEPHONE NUMBER OF BIDDER_____

MY BID FOR [list item(s)] _____ IS: \$_____

(cash only---no personal check will be accepted)

If you have any questions, please contact:
Tina Myers, Fiscal Officer
Telephone Number 816-889-3661
8 - 3 Monday through Friday